

## Architectural Control Committee Charter

### **I. Purpose**

The purpose of the Architectural Committee is to establish guidelines and implement controls for the aesthetics of McCormick Ranch using the Association's authority granted in the McCormick Ranch CC&R's and Declaration of Restrictions. Paint colors, building styles, roofing materials, fencing and landscaping, as well as the compliance process, all contribute to the aesthetics of the Ranch. By maintaining consistency, McCormick Ranch will always be distinguished as its own entity, not a hodgepodge of various tastes and styles. Guidelines are established for the good of the entire Association, by setting standards above those normal to a non-Planned Community Development.

### **II. Organization**

A Committee of three (3) or more McCormick Ranch Board appointed members in good standing, residing in McCormick Ranch. Committee members are recommended to have education and/or experience in any of the following areas: architecture, ability to read site plans, residential/commercial construction, building management, deed restricted communities, landscaping, city code enforcement, etc.; however, this is not a requirement. Members must have no outstanding assessments or open violations.

A McCormick Ranch Board Member shall be designated as the Committee Chairman and report to the Board on a continual basis.

### **III. Member Requirements**

Committee members must be current on all assessments and any maintenance charges assessed pursuant to Article XI, Sections 2 or 3 of the Declaration of Covenants, Conditions, Assessments, Charges, Servitudes, Liens, Reservations, and Easement for McCormick Ranch.

Committee members must have no open and unresolved violations. For purposes of this requirement, "open" means visible from neighboring properties, the public street or the common area and "unresolved" means that the MRPOA has notified the Committee member of the violation and the Committee member has not corrected the violation within the required timeframe.

### **IV. Term of Office**

Committee members shall serve for two years, unless otherwise noted when appointed.

### **V. Meetings**

The Architectural Committee meets the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of each month at 1:00 PM in the McCormick Ranch Board Room. Meetings are open to members and meeting dates are posted on the website.

## VI. Responsibilities

To fulfill its responsibilities and duties, the Architectural Control Committee shall:

### Architectural Design Review

1. Develop and implement architectural design requirements, principles and practices, and recommend changes when appropriate
2. Develop and implement a required *Architectural Request Form* for members to submit architectural requests to the Committee, and recommend changes to the form when appropriate
3. Members are required to submit an *Architectural Request Form* to the Architectural Control Committee for review and written approval. Within 30 days of submittal, the Committee is specifically charged with the responsibility to review (examine properties, neighboring homes, etc.) and take action on all architectural requests submitted by McCormick Ranch members, commercial properties west of Pima and HOA sub-divisions prior to any modifications being made to the property
4. Adopt additional criteria or grant extensions or waivers so long as these actions are not inconsistent with the provisions of the “Declaration of Restrictions”
5. Recommend changes or additions to current supplemental architectural criteria found in the *Restrictions and Architectural Control Criteria Booklet*
6. Serve as the point of contact for members with the Executive Director concerning the Association’s CC&R’s and Declaration of Restrictions and interpretations thereof
7. Provide updates to the Executive Director for the McCormick Ranch website concerning the actions of the Committee and developments in the community relating to architectural control
8. Decisions made by the Architectural Control Committee are subject to appeal by the McCormick Ranch Property Owners’ Association Board of Directors

### Compliance

1. Review compliance guidelines periodically and amend as needed
2. Tour the community periodically to verify and identify design violations that need addressed by the Association’s compliance department
3. Encourage members, through website and newsletter articles, to cooperate with the compliance process